

## Addendum 1: Central Jury AV Design

CONTRACT DETAILS	
<b>Wrightson, Johnson, Haddon &amp; Williams, Inc</b>	A Texas corporation
<b>WJHW Notice Contact Information</b>	René Garza, President 3424 Midcourt Road, Suite 124, Carrollton, TX 75006 972 934-3700 / rgarza@wjhw.com
<b>Project Name</b>	Central Jury (Project ID 22E0493)
<b>Tarrant County Project Contact Information</b>	Theresa Lee, Business Technology Consultant 200 Taylor St. 4th Floor, Fort Worth TX 76196 817 884-2283 / <a href="mailto:tylee@tarrantcountytx.gov">tylee@tarrantcountytx.gov</a>
<b>Effective Date</b>	This Addendum shall be effective from the date it is approved by both parties.

This Addendum is made and entered between Wrightson Johnson Haddon Williams (“WJHW”) and Tarrant County (“COUNTY”), collectively known as “parties”, pursuant to the terms and conditions of the Master Agreement dated January 17, 2023 (“Agreement”). The terms and conditions contained in the agreement shall govern the relationship of the parties described herein.

<b>Term of SOW</b>	<ul style="list-style-type: none"> <li>This Addendum shall be effective from the date it is executed by both parties through the completion of the scope of work. The anticipated completion of work is on or before June 2024</li> <li>Design – 4 weeks</li> <li>Bid &amp; Negotiation, Installation and Closeout – TBD</li> </ul>
<b>Project Understanding</b>	<ul style="list-style-type: none"> <li>We understand the project to include renovations to the Central Jury Room Audio Visual (AV) systems. WJHW to also provide recommendations on required acoustic treatment, structured cabling, architectural and electrical work to support the AV system.</li> <li>Located on the Upper Plaza Level of the Tim Curry Criminal Justice Center, the Central Jury Room is approximately 5,250 sf and consists of a large divisible/combinable room, Judges and Staff benches and Check-in area.</li> </ul>
<b>Overview/Context of Services</b>	<ul style="list-style-type: none"> <li>AV System design and development of construction documents for bidding.</li> <li>Bid review and construction administration services.</li> </ul>
<b>WJHW Provided Services</b>	<p>Based on preliminary review meetings and initial COUNTY input, WJHW will provide the following design services for the Central Jury Room. These services are subject to change through Design Development based on additional review and user input. Reference attached Central Jury Assessment and Programming document for additional information on initial design considerations.</p> <ol style="list-style-type: none"> <li>1. AV systems including: <ul style="list-style-type: none"> <li>Capability of AV system to be setup as a divisible/combinable room; front of the room and back of the room to operate either independently or as a large, combined system.</li> <li>Large and medium format displays located throughout the space to ensure every seat in the room has an adequate view of a video display. Display at the back of the room to have the ability to view separate video sources than the front of the room.</li> <li>AV over IP solution for video transport.</li> <li>Video inputs including multiple PTZ cameras, a wireless presentation system and multiple HDMI inputs throughout the space.</li> <li>AV connections and controls specific to each Court position, including Judge’s bench, Court Reporter, Staff Bench, and Check-in Desk.</li> </ul> </li> </ol>

	<ul style="list-style-type: none"> <li>• A wireless microphone system and ceiling mounted microphone array to allow for conferencing capabilities</li> <li>• Loudspeakers for audio playback and sound reinforcement, divided into two zones and spaced for proper coverage and intelligibility.</li> <li>• An RF based Assisted Listening System to meet ADA compliance requirements.</li> <li>• Multiple touch panels throughout the facility for control of the AV system.</li> <li>• Video Conferencing capability utilizing a COUNTY provided PC to allow the use of software-based video conferencing platforms.</li> </ul>																					
<b>WJHW Recommendations on Supporting Services</b>	<ol style="list-style-type: none"> <li>1. Structured Cabling systems including: <ul style="list-style-type: none"> <li>• Additional network connectivity as required to support AV systems.</li> </ul> </li> <li>2. Acoustic/Architectural systems including: <ul style="list-style-type: none"> <li>• Addition of acoustic seals to existing doors</li> <li>• Acoustic ceiling treatment as required to meet recommended reverberation times.</li> <li>• Basic patch/repair of existing architectural elements to accommodate installation of new systems.</li> </ul> </li> <li>3. Electrical systems including: <ul style="list-style-type: none"> <li>• Replacement of existing suspended lighting fixtures to allow for appropriate viewing of displays.</li> </ul> </li> </ol>																					
<b>Exclusions</b>	<p>The following services are expressly excluded:</p> <ol style="list-style-type: none"> <li>1. Any design/redesign of systems that may become necessary to accommodate changes in the approved program after release of the Construction Documents (CD).</li> <li>2. Detailed cost estimates related to installation of AV systems by awarded Contractor.</li> <li>3. Preparation or coordination of Contractor As-Built Drawings (WJHW will review Contractor submitted As-Built documents as part of project close out)</li> <li>4. Design and/or documentation for LEED Certification</li> </ol>																					
<b>Assumptions</b>	<p>The provision of Services is conditional on the following assumptions:</p> <ol style="list-style-type: none"> <li>1. Tarrant County will provide available CAD drawings of existing facilities and systems</li> <li>2. Tarrant County will develop and release RFP documents which include WJHW provided drawings and specifications</li> </ol>																					
<b>Fees</b>	<p>Total Hourly Not to Exceed: \$30,800</p> <p>Breakdown of above fees:</p> <table border="1" data-bbox="414 1213 1529 1906"> <thead> <tr> <th data-bbox="414 1213 1161 1276">Phase / Deliverables</th> <th data-bbox="1161 1213 1360 1276">Percentage (%)</th> <th data-bbox="1360 1213 1529 1276">Amount \$</th> </tr> </thead> <tbody> <tr> <td data-bbox="414 1276 1161 1402"> <b>Design &amp; Bid Package Phase</b> <ul style="list-style-type: none"> <li>• Finalized design,</li> <li>• Updated OPC (Opinion of Probable Cost),</li> <li>• Preliminary plan drawings</li> </ul> </td> <td data-bbox="1161 1276 1360 1402">(30%)</td> <td data-bbox="1360 1276 1529 1402">\$9,240</td> </tr> <tr> <td data-bbox="414 1402 1161 1470"> <b>Design &amp; Bid Package Phase</b> <ul style="list-style-type: none"> <li>• Final bid set of drawings and specifications</li> </ul> </td> <td data-bbox="1161 1402 1360 1470">(35%)</td> <td data-bbox="1360 1402 1529 1470">\$10,780</td> </tr> <tr> <td data-bbox="414 1470 1161 1617"> <b>Bid Review Phase</b> <ul style="list-style-type: none"> <li>• Contractors Bid reviewed,</li> <li>• Changes/clarification to the construction documents and specifications are completed.</li> <li>• Contractor is awarded</li> </ul> </td> <td data-bbox="1161 1470 1360 1617">(5%)</td> <td data-bbox="1360 1470 1529 1617">\$1,540</td> </tr> <tr> <td data-bbox="414 1617 1161 1711"> <b>Construction Administration Phase</b> <ul style="list-style-type: none"> <li>• Review submittals, substitution requests, proposed changes, RFIs</li> <li>• Site observations</li> </ul> </td> <td data-bbox="1161 1617 1360 1711">(20%)</td> <td data-bbox="1360 1617 1529 1711">\$6,160</td> </tr> <tr> <td data-bbox="414 1711 1161 1806"> <b>Construction Administration Phase</b> <ul style="list-style-type: none"> <li>• Develop punch list</li> <li>• Successful system test</li> </ul> </td> <td data-bbox="1161 1711 1360 1806">(5%)</td> <td data-bbox="1360 1711 1529 1806">\$1,540</td> </tr> <tr> <td data-bbox="414 1806 1161 1906"> <b>Construction Administration Phase</b> <ul style="list-style-type: none"> <li>• As-built review</li> <li>• Final close out</li> </ul> </td> <td data-bbox="1161 1806 1360 1906">(5%)</td> <td data-bbox="1360 1806 1529 1906">\$1,540</td> </tr> </tbody> </table>	Phase / Deliverables	Percentage (%)	Amount \$	<b>Design &amp; Bid Package Phase</b> <ul style="list-style-type: none"> <li>• Finalized design,</li> <li>• Updated OPC (Opinion of Probable Cost),</li> <li>• Preliminary plan drawings</li> </ul>	(30%)	\$9,240	<b>Design &amp; Bid Package Phase</b> <ul style="list-style-type: none"> <li>• Final bid set of drawings and specifications</li> </ul>	(35%)	\$10,780	<b>Bid Review Phase</b> <ul style="list-style-type: none"> <li>• Contractors Bid reviewed,</li> <li>• Changes/clarification to the construction documents and specifications are completed.</li> <li>• Contractor is awarded</li> </ul>	(5%)	\$1,540	<b>Construction Administration Phase</b> <ul style="list-style-type: none"> <li>• Review submittals, substitution requests, proposed changes, RFIs</li> <li>• Site observations</li> </ul>	(20%)	\$6,160	<b>Construction Administration Phase</b> <ul style="list-style-type: none"> <li>• Develop punch list</li> <li>• Successful system test</li> </ul>	(5%)	\$1,540	<b>Construction Administration Phase</b> <ul style="list-style-type: none"> <li>• As-built review</li> <li>• Final close out</li> </ul>	(5%)	\$1,540
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<b>Invoicing Schedule</b>	Unless otherwise stated in the proposal/agreement, WJHW will invoice monthly based on the Master Services Agreement (MSA) between Tarrant County and Wrightson, Johnson, Haddon & Williams, Inc. Dated January 17, 2023.
<b>Master Agreement</b>	This Statement of work has been prepared based on the Master Services Agreement (MSA) between Tarrant County and Wrightson, Johnson, Haddon & Williams, Inc. Dated January 17, 2023.
<b>Seal</b>	Contract documents produced by WJHW shall carry WJHW's engineer's (PE), architect's and/or designer's (RCDD) seal, where appropriate.  As many of the technical systems that are designed by WJHW require close coordination with the electrical and structural engineers, these engineers may need to review and develop schedules and related documents for their seal.  Project Electrical Engineer will size all current-carrying conductors and related conduit. The Project Structural Engineer will specify all structural members and attachments to the structure.
<b>Standard of Care</b>	WJHW will endeavor to perform our services in accordance with generally accepted standards of practice in effect at the time of performance. WJHW owes no fiduciary responsibility to any party involved in this agreement.
<b>Limitations of Construction Responsibilities</b>	During construction, WJHW shall not have control over, or charge of, and shall not be responsible for, construction, means, methods, schedules, or delays, or for safety precautions and programs in connection with the Work.

IN WITNESS WHEREOF, the parties have caused this Statement of Work Agreement to be executed by their duly authorized representatives effective on the Effective Date.

**SIGNED AND EXECUTED** this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

**COUNTY OF TARRANT  
STATE OF TEXAS**

**Wrightson, Johnson, Haddon, and Williams**

\_\_\_\_\_  
Tim O'Hare  
County Judge

\_\_\_\_\_  
Rene Garza  
President

APPROVED AS TO FORM:

CERTIFICATION OF  
AVAILABLE FUNDS: \$ \_\_\_\_\_

*Kimberly C. Wesley*  
\_\_\_\_\_  
Criminal District Attorney's Office\*

\_\_\_\_\_  
Tarrant County Auditor

\*By law, the Criminal District Attorney's Office may only approve contracts for its clients. We reviewed this document as to form from our client's legal perspective. Other parties may not rely on this approval. Instead, those parties should seek contract review from independent counsel.